



## Early Years Leader - Job Description

<b>Job Title:</b>	<b>Early Years (EY) Leader (Ages 4-5)</b>
<b>Reporting to:</b>	Camp Leader
<b>Contract type:</b>	Seasonal (during the school holidays)
<b>Hours:</b>	8am-6pm Mon-Fri
<b>Company Overview:</b>	<p>At <b>Next Level Camps (NLC)</b> our ethos is deeply rooted in holistic child development, creating a nurturing environment that transcends conventional childcare and education. <b>We redefine the holiday camp experience</b> with a personalised approach which empowers children to reach their full potential in various aspects of their lives. We use engaging STEAM Workshops to stimulate young minds during the holidays, encouraging them to explore their passions, enhance problem-solving skills and expand their knowledge in an exciting and challenging way. Alongside this, we promote healthy habits and eco-consciousness, shaping conscientious global citizens. We foster an inclusive, supportive community that teaches empathy, respect and co-operation. We also encourage children to embrace challenges, building confidence and personal achievements.</p> <p><b>At Next Level Camps, we believe that every child possesses the potential to reach their next level, and we are committed to guiding them on that transformative journey, one holiday camp at a time.</b></p>
<b>Job Summary:</b>	<p>At Next Level Camps, our EY Leader will be working with the EY team. The EY Leader is responsible for creating a nurturing and stimulating environment for these young children (Aged 4-5). As the EY Leader, you will supervise campers, ensuring their safety, well-being, and safeguarding. You will collaborate with the team, assist with various tasks, and support, engage and inspire your team; in line with the NLC staff values. As an EY Leader, you are expected to uphold the daily timetable and liaise with parents and staff on any changes to the daily timetable. Collaboration with parents and colleagues is essential, ensuring effective communication and a holistic approach to the well-being of the children. The position requires a passion for early childhood education, creativity and a commitment to providing a safe and supportive space for the youngest members of our community. You are responsible for the safeguarding of children on camp at all times, adhering to all camp procedures and policies.</p>
<b>Key Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Supervise the campers at all times</li> <li>• Effectively and efficiently communicate with parents, carers and guardians</li> <li>• Follow the planned daily timetable and lead all sessions for your group</li> <li>• Ensure the safety, safeguarding and well-being of children</li> <li>• Understand and support the cognitive, physical and social development of young children</li> <li>• Facilitate interactive and play-based learning experiences, encouraging children to explore and express themselves</li> <li>• Create an inclusive and welcoming environment that celebrates diversity and accommodates the needs of all children</li> <li>• Using the NLC paperwork, keep accurate records of children’s development, achievements, and any incidents, as required by regulations and policies.</li> <li>• Adhere to all camp policies and procedures, including safeguarding, data protection and behaviour management.</li> <li>• Collaborate with all members of the team and help wherever necessary and reasonable, to contribute to the overall success of camp, including ad-hoc duties such as cleaning and tidying</li> </ul>



	<ul style="list-style-type: none"> <li>Engage with the NLC staff 'non-negotiables' and behave in a manner that reflects the expectations of the company throughout your employment.</li> <li>Attend all staff induction and training days. Completing all necessary training both online and in person, ahead of the start of camp.</li> <li>Lead the EY team, promoting an exclusive and happy working environment.</li> <li>Liase with the Camp Leader on all matters to ensure the successful execution of camp.</li> </ul>
<b>NLC Staff Values:</b>	<p><b>Personal:</b></p> <ol style="list-style-type: none"> <li><b>Responsibility:</b> Being accountable for the safety and well-being of the campers.</li> <li><b>Empathy:</b> Understanding and sharing the feelings of the children.</li> <li><b>Patience:</b> Maintaining composure and understanding in the face of challenges or behavioral issues.</li> <li><b>Integrity:</b> Demonstrating honesty and strong moral principles.</li> </ol> <p><b>Relational:</b></p> <ol style="list-style-type: none"> <li><b>Teamwork:</b> Collaborating with fellow staff members to provide a cohesive environment.</li> <li><b>Communication:</b> Effectively conveying information and listening to others.</li> <li><b>Respect:</b> Treating all campers, staff, and camp property with consideration.</li> <li><b>Inclusivity:</b> Promoting an environment where all campers feel included and valued.</li> </ol> <p><b>Professional:</b></p> <ol style="list-style-type: none"> <li><b>Creativity:</b> Designing and implementing engaging activities.</li> <li><b>Flexibility:</b> Adapting to changing circumstances and being open to new ideas.</li> <li><b>Enthusiasm:</b> Showing genuine excitement and interest in activities.</li> <li><b>Resilience:</b> Bouncing back from setbacks and maintaining a positive attitude.</li> </ol>
<b>Qualifications/ Competencies:</b>	<p>Before the start of your camp season, we will ensure you have undergone a Disclosure and Barring Service (DBS) check, are Pediatric First Aid trained, including anaphalaxis, and have engaged with Safeguarding Training. Additionally, you must provide two professional references and possess the legal right to live and work in the UK to be considered for employment with NLC.</p> <p>Essential Requirements:</p> <ul style="list-style-type: none"> <li>Previous experience in an EY, childcare or education setting</li> <li>Qualified to Level 2/3 or PGCE in childcare or Early Years</li> <li>Available to work during the school holidays</li> <li>Enthusiastic, empathetic and passionate about working with children and in particular EY</li> <li>Confident, patient, adaptable and flexible team player</li> <li>Diligence in ensuring the safety and well-being of everyone at camp</li> <li>Excellent communication skills, with staff, parents and campers</li> <li>Able to lead a team successfully, ensuring staff and campers are safe and happy and camp policies and procedures are upheld</li> <li>Sufficient understanding and use of the English Language to ensure the well-being of the children*</li> </ul> <p>Desirable Requirements:</p> <ul style="list-style-type: none"> <li>Hold a Pediatric First Aid (12 or 6 hour) or First Aid at Work qualification</li> </ul>



	<ul style="list-style-type: none"> <li>• Food Hygiene Certificate</li> <li>• Current DBS Check (we will still conduct our own, but it can allow us to progress with your application faster)</li> </ul> <p>*Para 3.26 of the Statutory Framework for the Early Years Foundation Stage 2023</p>
<b>Work Environment:</b>	NLC offers a vibrant, collaborative and dynamic working environment. Team members contribute to a positive atmosphere, fostering a sense of enthusiasm and teamwork. NLC values inclusivity, creating a welcoming space for staff from diverse backgrounds. NLC encourages professional growth through training opportunities, reflecting a commitment to staff development. Overall, the camp provides a supportive and engaging working environment, where staff members play a crucial role in delivering a memorable and enriching experience for campers.
<b>Benefits and Perks:</b>	<ul style="list-style-type: none"> <li>• Living Wage Employer</li> <li>• Holiday pay</li> <li>• Employee reward and benefit platform</li> <li>• Refer-a-friend scheme</li> <li>• Free uniform</li> <li>• Training opportunities</li> <li>• Employee recognition programme</li> <li>• Camp family discount</li> <li>• Opportunities to progress within the company</li> </ul>
<b>How to Apply:</b>	Fill in the application form on the website.
<b>Application Deadline:</b>	Upon a successful application, we will submit a DBS check. No employee will be able to start a camp season until their DBS has been cleared. It usually takes around 14 days for a DBS check to be processed. We accept applications all year round, and where possible will endeavor to get you onto the next available season, however this is subject to a successful DBS check before the start of camp.
<b>Equal Opportunity Statement:</b>	Next Level Camps Ltd (NLC) embraces diversity and provides equal opportunities for all, irrespective of race, gender, age, religion, sex, disability status or sexual orientation. We are committed to fostering an inclusive environment where everyone is valued and can thrive. Discrimination has no place at NLC, and we actively promote fairness in all aspects of employment.
<b>Contact Information:</b>	<a href="mailto:contact@nextlevelcamps.co.uk">contact@nextlevelcamps.co.uk</a> <a href="http://www.nextlevelcamps.co.uk">www.nextlevelcamps.co.uk</a>